



Rickmansworth Waterways Trust



Batchworth Lock Canal Centre
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Dear Friend,

The Rickmansworth Festival - Celebrating Our Canals and Environment

18th – 19th May 2019

The 26th Rickmansworth Festival, combining our traditional Canal Festival and Environment Fair with a Festival of musical entertainment, will be held on the above dates in 2019.

The Festival is the largest fund raising event for the charity “The Rickmansworth Waterways Trust”, and supports our award winning education programme and our Waterways Heritage conservation work. The Festival is organized totally by volunteers from the Trust, and is held in the Aquadrome and along the Grand Union Canal between Batchworth and Stockers Locks in Rickmansworth, Hertfordshire.

Our price for commercial trading for 2019 will remain at £165 for a minimum 3 metre frontage plot for a pitch for the whole weekend. The price for registered charities to attend remains at £50 for the weekend. Your pitch fee includes power if required and stated in advance.

Please calculate the cost of a wider frontage commercial plot at an additional £55 per metre frontage required. If you need depth greater than 3m, note this on your booking form so we can allocate the space to fit your stall, and tell us the **total area** you require, including any vehicles behind your area, as indicated on the application form.

We will try to accommodate any specific requirements so please contact us if you have any questions. We would encourage early booking, especially if you have a specific need or wish to trade exclusively for a particular item. Last year we again sold out of space and operated a waiting list, and we expect demand this year to be high. All space allocations will be made strictly on a first-come, first-served basis, once payment has cleared.

This year we are going to a fully on line booking system for Trade which we successfully implemented last year for our boat bookings. Please follow the link in the accompanying email which will take you to the on line form. Once we have checked your booking we will send you a unique payment reference and the details for making your payment by BACS transfer.

Note that your payment must be sufficient for your requested pitch size and also clear our bank account for your booking to be confirmed. If we have issues with your payment clearing our bank account this may result in you losing your allocated space. We will endeavour to contact you ASAP if we have any issues or questions to resolve to avoid this possibility.

Please also ensure you **read the Terms included and Conditions**, as these are essential for our insurance. **Also please ensure your email address is correct so we can acknowledge receipt and confirmation of your booking and so we can also send out arrival information about 2 weeks prior to the event.**

We look forward to seeing you at the Festival. Please refer to our website www.rwt.org.uk for further information about the Festival or the work of Rickmansworth Waterways Trust, or email us at rickyfestivaltrade@gmail.com.

Yours sincerely,

David Montague

Festival Director and Chairman Rickmansworth Waterways Trust



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