



January 2020

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Dear Friend,

## **The Rickmansworth Festival - Celebrating Our Canals and Environment**

**16<sup>th</sup> – 17<sup>th</sup> May 2020**

The 27<sup>th</sup> Rickmansworth Festival, combining our traditional Canal Festival and Environment Fair with a Festival of musical entertainment, will be held on the above dates in 2020.

The Festival is the largest fund raising event for the charity “The Rickmansworth Waterways Trust”, and supports our award winning education programme and our Waterways Heritage conservation work. The Festival is organised totally by volunteers from the Trust, and is held in the Aquadrome and along the Grand Union Canal between Batchworth and Stockers Locks in Rickmansworth, Hertfordshire.

Our price for commercial trading for 2020 will remain at £165 for a minimum 3 metre frontage plot for a pitch for the whole weekend. The price for registered charities to attend remains at £50 for the weekend. Due to sponsorship changes this year we now have to charge for a power connection, which has been provided free for many years. The charge will be £20 per 16 amp connection and we need to know all requirements for power in advance.

Please calculate the cost of a wider frontage commercial plot at an additional £55 per metre frontage required. If you need depth greater than 3m, note this on your booking form so we can allocate the space to fit your stall, and tell us the **total area** you require, including any vehicles behind your area, as indicated on the application form.

We will try to accommodate any specific requirements so please contact us if you have any questions. We would encourage early booking, especially if you have a specific need or wish to trade exclusively for a particular item. All space allocations will be made strictly on a first-come, first-served basis, **once payment has cleared**.

We will be using a fully on line booking system for Trade which we successfully implemented last year. Please follow the link in the accompanying email which will take you to the on line form. Once we have checked your booking we will send you a unique payment reference and the details for making your payment by BACS transfer.

**Note that your payment must be sufficient for your requested pitch size and also clear our bank account for your booking to be confirmed. If we have issues with your payment clearing our bank account this may result in you losing your allocated space.** We will endeavour to contact you ASAP if we have any issues or questions to resolve to avoid this possibility.

Please also ensure you **read the Terms included and Conditions**, as these are essential for our insurance. **Also please ensure your email address is correct so we can acknowledge receipt and confirmation of your booking and so we can also send out arrival information about 2 weeks prior to the event.**

We look forward to seeing you at the Festival. Please refer to our website [www.rwt.org.uk](http://www.rwt.org.uk) for further information about the Festival or the work of Rickmansworth Waterways Trust, or email us at [rickyfestivaltrade@gmail.com](mailto:rickyfestivaltrade@gmail.com).

Yours sincerely,

*David Montague*

Festival Director and Chairman Rickmansworth Waterways Trust



Supported by  
**ARTS COUNCIL  
ENGLAND**