



Rickmansworth Waterways Trust
COVID-19 Risk Assessment

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Introduction to COVID-19 Risk Assessment

Mitigations planned are designed to provide a safe working environment for volunteers and visitors whose general health and wellbeing means they fall into the moderate or lower risk groups.

No.	Hazard	Risk	Who is at Risk? Consequence	Principles of Mitigation	Action required
1	COVID-19 virus	Person to Person transmission	RWT Volunteers (not in high or moderate risk groups) Consequence – moderately severe	Measures are aimed principally at preventing this group from spreading the virus. Social distancing, hand washing and the use of hand sanitisers by volunteers are key measures. Restrict number of visitors inside Canal Centre (usually, only one at a time) or no more than 2 from the same family group. Restrictions on Canal Centre opening times also reduce risk to individuals. Physical barriers to enhance social distancing measures. Gloves and masks to be used according to the latest public health guidelines.	As in Temporary Operating Procedures (TOPs)
	COVID-19 virus	Person to Person transmission	RWT Volunteers (in high-risk or moderate-risk groups) Consequence – very severe	People in high-risk groups should not be in or near the Canal Centre, even if they want to be. Those who have received a 'shelter' letter from the Government are clearly at high risk and should not be out anyway. Age over 70 is an indicator but not a determinant of moderate risk: certain underlying health conditions as listed, notably cancers but also diabetes and certain respiratory conditions, are a determinant: those at moderate risk should be aware of their own situation, and should respond to the request not to attend.	Tell volunteers not to visit the premises until the national situation eases, if in high-risk group. Discourage those in moderate risk group from doing so.
	COVID-19 virus	Person to Person transmission	Public visitors (at moderate risk or not at particular risk) Consequence – moderately severe	Most of the measures taken (see TOPs) to protect the public are aimed at these groups and assume that all visitors are at moderate risk. Measures are aimed principally at preventing this group from spreading the virus. Restrict opportunities for person to person contact – small numbers (usually one at a time) or no more than 2 from the same family group in Canal Centre. Queue in open space in garden so that others don't have to pass the queue as they exit. Social distancing, hand washing and the use of hand sanitisers are key measures.	See TOPs.
	COVID-19 virus	Person to Person transmission	Regular customers (e.g. local boaters) Consequence – very severe	Some boater customers may be in the high risk group but have to use the Canal Centre's services. They should be identified and given individual service.	See TOPs

No.	Hazard	Risk	Who is at Risk? Consequence	Principles of Mitigation	Action required
	COVID-19 virus	Person to Person transmission	Passengers using <i>Pride of Batchworth</i> Consequence – moderately severe	Assume all passengers are in the low or moderate-risk group. 'Outdoor' activity now recognised as inherently less risky. Passengers to be invited to use well-deck only and no one to be permitted inside the cabin. Restrict passengers to family (or single-household) groups only. Social distancing not practicable for mixed-household groups. Wait in separated outdoor waiting area. Boat to be cleaned carefully at start and end of the day, and after each trip if required.	See TOPs
2	COVID-19 virus	From contaminated objects	RWT Volunteers (not in high or moderate risk groups) Consequence – moderately severe	Remove potentially-contaminated objects from reach as far as possible. Place barriers to access. Restrict sale of items in shop which requires them to be handled (adequate cleaning not realistic).	See TOPs
	COVID-19 virus	From contaminated objects	Public visitors (at moderate risk or not at particular risk) Consequence – moderately severe	Measures in Canal Centre are aimed mainly at these groups. Restrict numbers in Canal Centre – (usually one at a time) or no more than 2 from the same family group. Restrict sale of items in shop which requires them to be handled (where adequate cleaning not realistic).	See TOPs
	COVID-19 virus	From contaminated objects	Regular customers (e.g. local boaters) Consequence – very severe	Some boater customers may be in the high risk group but have to use the Canal Centre's services. They should be identified and given individual service. But their need to handle objects in the canal centre needs to be particularly controlled.	See TOPs
	COVID-19 virus	From contaminated objects	Passengers using <i>Pride of Batchworth</i> Consequence – moderately severe	Assume such passengers are in low or moderate risk group. 'Outdoor' activity now recognised as inherently less risky Passengers to be invited to use well-deck only and no one to be permitted inside the cabin. Restrict passengers to family (or single-household) groups only. Social distancing not practicable for mixed-household groups. Wait in separated outdoor waiting area. No objects to be accessible in the boat. Soft furnishings to be removed.	See TOPs.
3	COVID-19 virus	From contaminated surfaces	RWT Volunteers (not in high or moderate risk groups) Consequence – moderately severe	Re-organise Canal Centre layout to reduce number of accessible surfaces and objects. Place barriers to access. Clean surfaces at opening, closing and as frequently as possible.	See TOPs.

No.	Hazard	Risk	Who is at Risk? Consequence	Principles of Mitigation	Action required
	COVID-19 virus	From contaminated surfaces	Public visitors (at low or moderate risk) Consequence – moderately severe	Measures in Canal Centre are aimed mainly at this group. Restrict numbers in Canal Centre – (usually one at a time) or no more than 2 from the same family group. Re-organise canal centre layout to reduce number of accessible surfaces, place barriers to control access. Restrict opportunities to touch surfaces. Restrict numbers, clean surfaces regularly.	See TOPs.
	COVID-19 virus	From contaminated surfaces	Regular customers (e.g. local boaters) Consequence – moderately severe	Some boater customers are in the high-risk group but have to use the Canal Centre's services. They should be identified and given individual service. But their need to touch surfaces, as well as objects, in the canal centre needs to be particularly controlled. Hand sanitiser as well as gloves likely to be required.	See TOPs.
	COVID-19 virus	From contaminated surfaces	Passengers using <i>Pride of Batchworth</i> Consequence – moderately severe	Assume such passengers are in low or moderate risk groups. Social distancing of passengers not realistic – crew to be separate from passengers, unless in emergency. In any event, 'outdoor' activity now recognised as inherently less risky. Passengers to be invited to use the well-deck and only family groups or if not related, individual people will be carried and they will not be permitted inside the cabin. No objects to be accessible in the boat and soft furnishings to be removed. Boat to be cleaned before and after each days, and after each trip if required.	Eligibility for service as above. See TOPs.

Note: The above plan, amended and adapted as necessary, will act as a starting point for action should another serious infection outbreak occur in future years.